

RESOLUTION 2020-27

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR CLEANING SERVICES FOR THE YEAR 2021.

WHEREAS, the Village of Ada desires to enter into an agreement for cleaning services with Joann Boutwell Cleaning,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF ADA, OHIO:

Section 1. That the Mayor be and is hereby authorized to enter into an agreement with Joann Boutwell upon the terms agreed upon between the Village and said contractor consistent with the form attached hereto, marked as Exhibit A, and by this reference incorporated herein.

Section 2. This Resolution shall go into force and effect from and after the earliest period allowable by law.

Passed: 12/01/2020



David R. Patton

Mayor

Attest:




Patty J. Krown

Fiscal Officer

CLEANING CONTRACTOR AGREEMENT

It is hereby agreed by and between the Village of Ada, Ohio, located at 115 West Buckeye Avenue, Ada, Ohio (hereinafter referred to as "Village") and Joann Boutwell Cleaning of Ada, Ohio, (hereinafter known as "Cleaning Contractor") as follows.

1. The Village agrees to pay to the Cleaning Contractor the sum of \$11,434.15 per year payable in 12 equal installments or biweekly installments payable by check or electronic payment.
2. The Village agrees to pay to the Cleaning Contractor the sum of \$ 12.75 per hour upon request for cleaning the Depot. Payments to be included in other cleaning checks or electronic payments.
3. In consideration of the compensation stated in Item one, the Cleaning Contractor agrees to provide cleaning service of the Village Municipal Building located at 115 West Buckeye Avenue, Ada, Ohio. Such service shall be performed by the Cleaning Contractor five days per week, Monday through Friday, during non-business hours of the Village.
4. The Village agrees to provide to the Cleaning Contractor the necessary supplies needed to properly perform the cleaning services.
5. The Cleaning Contractor shall submit to the Village a bill once each month for her services or biweekly. Said billing shall be submitted to the Fiscal Officer on the Friday prior to a Council meeting.
6. One week of vacation time is permitted per year. If more than a week is taken substitute cleaners are required, and the Cleaning Contractor will pay them. These substitutes must meet with the approval of the Village.
7. This agreement shall commence on the 1st day of January 2021 and shall continue until December 31, 2021. This agreement shall be amended, modified, or terminated by either party with 30 days advanced notice.


Mayor

12/04/2020
Date


Cleaning Contractor

12-2-20
Date