



Grass Run
Industrial Park

Phone (419) 634-4045

VILLAGE OF ADA

115 W. Buckeye Avenue
P.O. Box 292 • Ada, Ohio 45810
Website: www.adaoh.org

Fax (419) 634-4065



Tree City USA

NOTICE EFFECTIVE JULY 15, 2020

Payments made by credit or debit card will be assessed a 2.5% (minimum \$1.50) convenience fee. The Village of Ada offers the following no cost options for making your payments.

- Check
- Cash
- Set up direct payment through your bank (contact your bank to initiate this option)
- Direct Debit (deduction) from your bank account to pay your water/sewer/refuse utilities on the due date (or the first business day following if the due date falls on a weekend or holiday). This is a free service to all residents – just complete and return the form below. Please call our office if you have any questions **419-634-4045**

Village of Ada Water & Sewer Department Consumer Debit ACH Authorization

Name: _____

Service Address: _____

Phone # _____

Utility Account # _____

Please deduct my Direct Payment from my account as follows:

Name of Financial Institution: _____

Financial Institution Routing Number: _____

Financial Institution Account # _____

Type of Account: ___ Checking -27 ___ Savings -37

I authorize the Village of Ada to deduct my utility payment from the account listed above. I acknowledge that the origination of automatic transactions to my account must comply with the provisions of U.S. law. This authority is to remain in full force and effect until the Village of Ada has received written notification at 115 W Buckeye, Ada, Ohio 45810, from me of its termination in such time and manner as to afford us a reasonable time to act upon it.

Signature: _____ Date: _____

Note: Please attach a voided check, savings deposit slip or letter from your financial information with the requested information with this form.