

**Village Of Ada Council Meeting
June 7, 2022 6:30p.m.
Municipal Building, Council Chambers**

Call To Order

Mayor Dave Retterer

Pledge of Allegiance

Roll Call

Approval of Minutes- Regular Meeting on May 17, 2022

Transfers:

Claims Register:

2022-11A \$ 435,110.69

2022-11B \$ 56,165.81

Open Floor to Public:

Mayor's Comments:

Resolutions:

Ordinances:

Old Business:

New Business:

Committee Reports:

Safety, Mr. Oestreich:

Personnel, Mr. Simmons:

Streets, Mr. Campbell:

Finance, Ms. Mason:

Buildings and Grounds, Ms. Coressel: Ada Public Library summer reading pool party letter.

Utilities, Mr. Beck:

Fiscal Officer's Report: Patty Navin: RITA-Costs for Income Tax collection.

Police Chief's Report: Michael Harnishfeger:

Zoning Inspector's Report: Michael Harnishfeger:

Village Administrator's Report: Jamie Hall:

Legal Counsel's Report: Jane Napier

Any Other Business:

Adjournment: 1st: _____ 2nd: _____ Vote: Yes _____ No _____ Time: _____

2022 Meetings and Events:

Date	Event	Time	Location
June 13, 2022	Ada-Liberty Ambulance Dist.	5:30 pm	530 N. Gilbert St., Ada, OH
June 17, 2022	Tree Commission Meeting	12:00 pm	Municipal Building
June 21, 2022	Regular Council Meeting	6:30 pm	Municipal Building
July 5, 2022	Regular Council Meeting	6:30 pm	Municipal Building
July 15, 2022	Tree Commission Meeting	12:00 pm	Municipal Building
July 18, 2022	Ada-Liberty Ambulance Dist.	5:30 pm	530 N. Gilbert St., Ada, OH

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CALL TO ORDER: Mayor Dave Retterer called the meeting to order at 6:30 pm. Pledge of Allegiance was recited by all.

ROLL CALL: Council members Mr. Beck, Ms. Coressel, Ms. Mason, and Mr. Simmons were present on roll call.

COUNCIL ABSENT: Mr. Campbell and Mr. Oestreich
Motion by Mr. Simmons seconded by Ms. Coressel to excuse Mr. Campbell and Mr. Oestreich absence.
Roll Call: Four ayes, with Ms. Coressel, Ms. Mason, Mr. Simmons, and Mr. Beck voting aye. Motion Carried.

OTHER VILLAGE OFFICIALS PRESENT: Village Administrator Jamie Hall, Fiscal Officer Patty Navin, Police Chief Mike Harnishfeger, and Village Solicitor Jane Napier.

OTHERS PRESENT: Tim Thomas-Kenton Times and Paula Scott-Ada Icon

APPROVAL OF MINUTES from Regular Council Meeting on May 3, 2022:

1st: Mr. Beck 2nd: Mr. Simmons

Discussion: None

Roll Call: Four ayes, with Ms. Coressel, Ms. Mason, Mr. Simmons, and Mr. Beck voting aye. Motion carried.

TRANSFER: From CARES Fund to General Fund in the amount of \$382.90 to close out fund.

1st: Ms. Coressel 2nd: Mr. Simmons

Discussion: Fiscal Officer Navin noted that the funds were expended, and the report filed.

Roll Call: Four ayes, with Ms. Mason, Mr. Simmons, Mr. Beck, and Ms. Coressel voting aye. Motion carried.

CLAIMS REGISTER:

2022-10A in the amount of \$78,073.52 was presented for discussion.

1st: Mr. Simmons 2nd: Ms. Mason

Discussion was held on items 6 and 23.

Roll call: Four ayes, with Mr. Simmons, Mr. Beck, Ms. Coressel and Ms. Mason voting aye. Motion carried.

2022-10B in the amount of \$51,922.76 was presented for discussion.

1st: Mr. Simmons 2nd: Ms. Mason

Discussion: None

Roll call: Four ayes, with, Mr. Simmons, Mr. Beck, Ms. Coressel and Ms. Mason voting aye. Motion carried.

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2022-10C in the amount of \$120,223.88

1st: Ms. Coressel 2nd: Mr. Beck

Discussion: Fiscal Officer Navin noted that this included bond and loan interest due before the next Council meeting.

Roll Call: Four ayes, with Mr. Beck, Ms. Coressel, Ms. Mason, and Mr. Simmons voting aye. Motion carried.

OPEN FLOOR TO PUBLIC: Paula Scott – Ada Icon noted that old photos of Ada Main Street and Depot had been published thanks to Lindsay Walden.

MAYOR’S COMMENTS: Mayor Retterer noted that the warning sirens had worked during the recent heavy wind and rainstorm. ONU commencement went well with parking along side the road not an issue due to the varied times for the different colleges.

NEW BUSINESS: None

COMMITTEE REPORTS:

SAFETY: No meeting, no report.

PERSONNEL: Mr. Simmons noted that Mr. Parr accepted another offer and that advertising for both CMI and CMII as well as part-time Street maintenance is on-going.

STREETS: In Mr. Campbell’s absence, Mr. Hall presented request from the Ada Chamber of Commerce to apply for a F-2 Liquor permit for the 6th Annual Made in Ada Wilson Football Festival on August 27, 2022 for beer sales from 5:00 pm – 10:00 pm.

Motion by Ms. Coressel, seconded by Mr. Simmons

Discussion: This would take place on Central Ave and utilize the Depot parking lot.

Roll Call: Three ayes with Ms. Coressel, Mr. Simmons, and Mr. Beck voting aye. Ms. Mason abstained. Motion carried.

FINANCE: Ms. Mason: No meeting no report

BUILDINGS & GROUNDS: Ms. Coressel: No meeting, no report.

UTILITIES: Mr. Beck: No meeting, no report. Mr. Beck noted that the Village was awarded an H2O grant and noted authorization for approval.

Motion to authorize the Mayor or his designee to sign the H2O grant.

1st: Mr. Beck 2nd: Ms. Coressel

Discussion: None

Roll Call: Four ayes with Ms. Coressel, Ms. Mason, Mr. Simmons, and Mr. Beck voting aye. Motion carried.

FISCAL OFFICER’S REPORT: Ms. Navin presented the April Statement of Cash and Bank Report. Ms. Navin also recognized the Freed Fund from the Hardin County Community Foundation for their donation for the specific purposes of flower baskets and other Village

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beautification uses. Utility Billing software conversion and training continues with 4 training dates scheduled May 18, 19, 25 and June 3rd.

POLICE CHIEF'S REPORT: Chief Harnishfeger noted the following:

1. Sgt. Crawford and former Police Officer Sturgill, along with Ada EMS, were awarded the Medical Run of the Year by Memorial.
2. The new door lock/entry system was installed.
3. Several calls were received on drug possession, domestic violence, unruly juveniles, thefts.
4. Penny Keller-Clark provided water safety to NOP (Not an Ordinary Place) preschool police academy.
5. Wait to Text signs provided by the Ada Library and their SAFER zone.

Ms. Mason recognized Officer Keller-Clark on the impact she has had over many years to many people.

ZONING INSPECTOR'S REPORT:

Zoning Board of Appeals met and approved variance at 215 W. Montford regarding placement of garage.

VILLAGE ADMINISTRATOR'S REPORT:

1. Mr. Hall informed Council that Ada High School seniors would be volunteering for Community Service Day and that we have several projects for them including staining Welcome to Ada signs, help move pool furniture, paint caboose steps, plant flowers, etc.
2. Mr. Hall noted that the RCAP – asset management and mapping was moving forward.
3. Mr. Hall also noted that Don Hall would be removing two trees per Tree Commission request on E. Highland and N. Simon.
4. Mr. Hall discussed his request for angle parking on East Buckeye and that would go to the Street Committee in the future.

LEGAL COUNSEL'S REPORT:

ANY OTHER VILLAGE BUSINESS: Reminder that the Village can accept donations for the Flower Baskets. Cost of the baskets is \$125 each.

ADJOURNMENT:

1st: Ms. Simmons 2nd: Mr. Beck
Roll call: Four ayes, with Ms. Mason, Mr. Simmons, Mr. Beck, and Ms. Coressel voting aye. Motion carried
Time: 7:35pm

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Date Passed:

Attest: _____
Fiscal Officer

Mayor

		VILLAGE OF ADA			
		CLAIMS VOUCHER - 2022-11B			
		6/7/2022			
Pay #11	5/27/2022				
Pay Period	5/8/2022 - 5/21/2022				
		Regular Salaries	46,131.03		
		Overtime	1,490.75		
		Total Salaries	47,621.78		
		Village Share:			
		Medicare	660.51		
		FICA	43.62		
		OPERS	4,159.67		
		OP&F	3,680.23		
		Total Payroll	56,165.81		



Ada Public Library
320 N. Main Street
Ada, OH 45810

Ada Public Library

May 5, 2022

Village of Ada
115 W. Buckeye
Ada, OH 45810

Summer Reading 2022 is fast approaching, with many programs and activities planned. We hope that the Village of Ada will help support our efforts for the children of Ada by allowing the use of the Pool on July 21, 2022. We would love to have a pool party there from 11:00 a.m. to 1:00 p.m. to celebrate the children and their successes with Summer Reading. Supporting Summer Reading provides more positive publicity for the Village, and helps us engage the public, stimulating a love of reading, the library, and community involvement. Ada is a wonderful place to live and work, and we hope you will help us as we strive towards continual improvement.

2021 Summer Reading Totals:

Age Range:	Number Signed Up:
Babies-Age 5	13
Kindergarten - 5th Grade	44
6th Grade – 12th Grade	33
Adults	64
TOTAL	154
Number Completed Program:	84
Attendance at Major Events	835

All of our programs are offered to the community FREE of charge, and are not possible without the generous support of our wonderful community. In prior years the Village graciously donated pool passes which we could use as prizes. I humbly request you consider donating passes again, as they are highly sought after and make great incentives to get kids into the library. Day passes, season passes for one or more families, or weekly passes would all be gratefully received.

Thank you for your time and consideration. I appreciate all the Village does to support the library and children of Ada!

Sincerely,

Rhett Grant
Director
Ada Public Library
320 N. Main St.
Ada, OH 45810
adalibrarydirector@gmail.com

ADA MUNICIPAL SWIMMING POOL RENTAL FORM

Name: Ada Public Library - Rhett Grant
Address: 320 N. Main St. Ada, OH 45810
Phone Number: 419-634-5246 Cell: 404-409-9833
E-mail: adalibrarydirector@gmail.com

Group Renting Facility:
Ada Public Library (Summer Reading)

Projected # of People for Rental: 100

1st Choice of Date for Rental: 7/21/22

2nd Choice of Date for Rental: 7/22/22

Time Option 1: 11am-1pm Time Option 2: 10am-12pm

Are Pool Concessions Desired? Yes No

I have read the provided information and agree to the rental terms. Should those terms be violated, I understand that the private rental may be canceled without reimbursement.

Signature:  Date: 5/5/2022

Print Name: Rhett Grant

For Office Use Only

Approved by: _____

May 26, 2022

ADA
115 W BUCKEYE AVE
ADA, OH 45810

Attn: Patty Navin, Fiscal Officer

Allocation of 2021 Costs for Income Tax Collection Municipality of ADA

In accordance with the Regional Council of Governments' Participation Agreement, the allocation of 2021 costs for income tax collections has been computed.

Municipality	2021 Cost of Collections	Administrative Costs*
ADA	1.61%	\$1.61

*For every \$100 of taxes collected for your municipality, only \$1.61 went to the administrative cost of collections, registration, auditing, compliance, record retention, etc., leaving the balance for your fire, police, street repairs, recreational expenses and other community expenditures.

The cost of your tax services is detailed on the following page. The retainer refund will be deposited to your account on May 31, 2022.

	2021 Collections	Allocated Cost	% Cost of Collections
ADA Summary	\$1,802,334	\$29,052	1.61%

RITA continues to strive to meet Agency goals and to uphold our mission to provide "high quality, cost effective municipal services". Enhancing our processes and implementing new services are just two ways we work to further benefit our members.

Thank you for your continued support of the Agency. If you have any questions please feel free to contact Member Services at (866) 252-0913.

Sincerely,



Donald W. Smith, CPA
Executive Director

**Cost of Tax Services
Municipality of ADA**

Total 2021 Retainer	\$50,309
2021 Total Agency Transaction Count	16,661,020
Your 2021 Transaction Count	22,453
Percentage Factor Transactions	0.1348%
2021 Total Agency Collections	\$1,913,441,186
Your 2021 Collections	\$1,802,334
Percentage Factor Collections	0.0942%
Average of Two Factors x 2021 Net Overhead Costs =	\$29,052
Prorated Share of Overhead (0.1145%x \$25,377,333)	
Refund Amount	\$21,257

NOTE: ALL AMOUNTS ARE ROUNDED TO THE NEAREST DOLLAR

*RITA COLLECTIONS
HISTORY*

	2022		2021		2020		2019	
	4/1-4/18	1/1-4/18	5/1-5/17*	1/1-5/17*	7/1-7/15**	1/1-7/15**	4/1-4/15	1/1-4/15
Returns Received	85,832	209,618	31,988	212,969	49,512	219,588	97,443	223,559
E-File								
Tax Preparers	126,829	272,264	48,834	245,780	22,912	187,823	59,727	164,610
Walk-In / Drop-box	8,688	33,461	4,612	30,414	3,037	33,501	10,628	51,026
	221,349	515,343	85,434	489,163	75,461	440,912	167,798	439,195

*Filing deadline extended to May 17, 2021

**Filing deadline extended to July 15, 2020

