

Village Of Ada Council Meeting
May 17, 2022 6:30p.m.
Municipal Building, Council Chambers

Call To Order

Mayor Dave Retterer

Pledge of Allegiance

Roll Call

Approval of Minutes- Regular Meeting on May 3, 2022

Transfers:

2022-04 Cares Fund to General Fund - \$382.90

Claims Register:

2022-10A \$75,763.74

2022-10B

Open Floor to Public:

Mayor's Comments:

Resolutions:

Ordinances:

Old Business:

New Business:

Committee Reports:

Safety, Mr. Oestreich:

Personnel, Mr. Simmons:

Streets, Mr. Campbell:

Finance, Ms. Mason:

Buildings and Grounds, Ms. Coressel:

Utilities, Mr. Beck:

Fiscal Officer's Report: Patty Navin: Statement of Cash

Police Chief's Report: Michael Harnishfeger:

Zoning Inspector's Report: Michael Harnishfeger:

Village Administrator's Report: Jamie Hall:

Legal Counsel's Report: Jane Napier

Any Other Business:

Adjournment: 1st: _____ 2nd: _____ Vote: Yes ____ No ____ Time: _____

2022 Meetings and Events:

Date	Event	Time	Location
May 20, 2022	Tree Commission Meeting	12:00 pm	Municipal Building
May 30, 2022	Memorial Day	Village Offices Closed	
June 7, 2022	Regular Council Meeting	6:30 pm	Municipal Building
June 17,	Tree Commission Meeting	12:00 pm	Municipal Building
June 20, 2022	Ada-Liberty Ambulance Dist	5:30 pm	530 N. Gilbert St., Ada, OH
June 21, 2022	Regular Council Meeting	6:30 pm	Municipal Building

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CALL TO ORDER: Mayor Dave Retterer called the meeting to order at 6:30 pm. Pledge of Allegiance was recited by all.

ROLL CALL: Council members Mr. Beck, Mr. Campbell, Mr. Oestreich, and Mr. Simmons were present on roll call.

COUNCIL ABSENT: Ms. Coressel and Ms. Mason

Motion by Mr. Oestreich seconded by Mr. Simmons to excuse Ms. Coressel and Ms. Mason absence.

Roll Call: Four ayes, with Mr. Campbell, Mr. Oestreich, Mr. Simmons, and Mr. Beck voting aye. Motion Carried.

OTHER VILLAGE OFFICIALS PRESENT: Village Administrator Jamie Hall, Administrative Assistant Michele Brunk and Village Solicitor Jane Napier.

OTHERS PRESENT: Tim Thomas-Kenton Times. Paula Scott-Ada Icon and Joe Shriner-Ada Herald were present via web.

APPROVAL OF MINUTES from Regular Council Meeting on April 19, 2022:

1st: Mr. Oestreich 2nd: Mr. Simmons

Discussion: None

Roll Call: Four ayes, with Mr. Campbell, Mr. Oestreich, Mr. Simmons, and Mr. Beck voting aye. Motion carried.

APPROVAL OF MINUTES from Special Council Meeting on April 26, 2022:

1st: Mr. Beck 2nd: Mr. Simmons

Discussion: None

Roll Call: Four ayes, with Mr. Oestreich, Mr. Simmons, Mr. Beck, and Mr. Campbell voting aye. Motion carried.

CLAIMS REGISTER:

2022-9A in the amount of \$48,337.38 was presented for discussion.

1st: Mr. Beck 2nd: Mr. Oestreich

Discussion: None

Roll call: Four ayes, with Mr. Oestreich, Mr. Simmons, Mr. Beck, and Mr. Campbell, voting aye. Motion carried.

2022-9B in the amount of \$52,731.15 was presented for discussion.

1st: Mr. Simmons 2nd: Mr. Campbell

Discussion: None

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Roll call: Four ayes, with, Mr. Simmons, Mr. Beck, Mr. Campbell, and Mr. Oestreich voting aye. Motion carried.

OPEN FLOOR TO PUBLIC: None

MAYOR'S COMMENTS: Mayor Retterer commented on the storm that just went through Ada. Mayor Retterer had the opportunity to speak with the CEO from the Ohio Health Group. They have an interest in finding out what is going on in Villages and any opportunities they may be missing. Mayor Retterer was impressed with their discussion and asked Council if they have any input to make things better in the Village medical community to please let him know. Mayor Retterer mentioned the ambulance transport situation. Mr. Campbell said there is a need for Athletic Trainers at Ada Schools.

ORDINANCES:

08-2022 An Ordinance to Vacate One (1) North/South Alley within the Village of Ada. (Third Reading)

1st: Mr. Oestreich 2nd: Mr. Campbell

Discussion: None

Roll Call: Four ayes, with Mr. Beck, Mr. Campbell, Mr. Oestreich and Mr. Simmons voting aye. Motion carried.

OLD BUSINESS: Granite Telecommunications-Agreement for Pots lines.

Motion: To approve entering into an agreement with Granite Telecommunications to provide service for the Village's Pots lines.

1st: Mr. Oestreich 2nd: Mr. Campbell

Discussion: Ms. Brunk provided an update of Ms. Navin's findings after she spoke with two current Granite Telecommunications customers about their experience with Granite. Both customers are happy with the services that Granite has provided.

Roll Call: Four ayes, with Mr. Campbell, Mr. Oestreich, Mr. Simmons, and Mr. Beck voting aye. Motion carried.

NEW BUSINESS: None

COMMITTEE REPORTS:

SAFETY: Mr. Oestreich: No meeting, no report. Mr. Oestreich noted he will not be present for Council meeting on May 17, 2022.

PERSONNEL: Mr. Simmons:

Motion: To hire Timothy Parr to fill CMII position starting May 9, 2022 with an instructional period of six months. Starting wage of \$17.25 per hour with a \$1.25 per hour increase contingent on meeting all the requirements for the CMII position are satisfied

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by the end of the six-month probationary period. All other benefits and terms per Village Policy.

1st: Mr. Simmons 2nd: Mr. Campbell

Discussion: None

Roll Call: Four Ayes with Mr. Oestreich, Mr. Simmons, Mr. Beck, and Mr. Campbell, voting aye. Motion carried.

Motion: To adopt the new Organizational Chart for the Village of Ada.

1st: Mr. Simmons 2nd: Mr. Beck

Discussion: Ms. Napier asked if any of the Organizational Chart changes affected any current employees and if they have been notified of those changes.

Roll Call: Four Ayes with Mr. Oestreich, Mr. Simmons, Mr. Beck, and Mr. Campbell, voting aye. Motion carried.

STREETS: Mr. Campbell:

Motion: To award the lowest and best bid of \$148,077.00 to Bluffton Paving for the Village's 2022 street paving program.

1st: Mr. Campbell 2nd: Mr. Oestreich

Discussion: None

Roll Call: Four Ayes with Mr. Oestreich, Mr. Simmons, Mr. Beck, and Mr. Campbell, voting aye. Motion carried.

FINANCE: Ms. Mason:

BUILDINGS & GROUNDS: Ms. Coressel:

UTILITIES: Mr. Beck: No Meeting, no report.

FISCAL OFFICER'S REPORT: In Ms. Navin's absence Ms. Brunk provided a brief update on the billing software conversion.

POLICE CHIEF'S REPORT: Chief Harnishfeger will be attending the Chief's conference next week. Chief Harnishfeger informed Council that the tornado sirens were automatically activated this evening through the National Weather Service because a tornado was spotted north of Ada.

Chief Harnishfeger noted the following actions by the Ada Police Department.

1. An Officer had to shoot an aggressive dog.
2. Mental Health issues
3. Several Domestic issues
4. There was a request to increase patrol on Johnson and Lima Ave.
5. Reports of loud music and intoxicated individuals.
6. Warrants were issued
7. A citation for a false police report was also issued.

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ZONING INSPECTOR’S REPORT:

Working on several property violations

VILLAGE ADMINISTRATOR’S REPORT:

1. Mr. Hall informed Council of a new grant available through H2Ohio.
2. Mr. Hall provided a follow-up to the special Council meeting held on April 26, 2022. The meeting went well, as residents had great questions and they were able to see final details of the project. Mr. Oestreich praised Choice One Engineers in their presentation.
3. Mr. Hall reported on Lincoln 3 reconstruction project from 2020. Mr. Hall has not received the final documents to close out the project. After reaching out to a contact in Lima he received an email from Columbus stating that it could be another 2 years before the project is closed out. Mr. Hall said this does cause some issues and asked Ms. Napier if there was anything that could be done to get the project closed out.

LEGAL COUNSEL’S REPORT: Ms. Napier elaborated on a question that was asked during the motion for the paving award and what lowest and best bid language means.

ANY OTHER VILLAGE BUSINESS: None

ADJOURNMENT:

1st: Mr. Oestreich 2nd: Mr. Simmons
Roll call: Four ayes, with Mr. Simmons, Mr. Beck, Mr. Campbell, and Mr. Oestreich voting aye. Motion carried
Time: 7:05pm

Date Passed:

Attest: _____
Fiscal Officer

Mayor

Date: May 17, 2022

To: Village Councilors
Village Mayor
Village Chief of Police
Village Administrator

From: Patty Navin, Fiscal Officer

A handwritten signature in cursive script, appearing to read "Patty Navin", with a small mark above the end of the signature.

Re: Transfer Request 2022-04

I would request approval of the following transfer to close out the CARES Fund. Final report was filed in January, 2022.

From CARES Fund to General Fund:	\$382.90
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VILLAGE OF ADA						
CLAIMS REGISTER 2022-10A						
17-May-22						
ITEM	CK #	VENDOR	DESCRIPTION	PO #	DEPT	AMOUNT
1	56502	AIRGAS USA, LLC	Rental Bulk Tank, 6 Ton Tank. Rental Nulk Accessor	2022-9042	Water	755.00
2	56503	ALLEN COUNTY AWARDS, LLC	Memorial Plaques Pool & RR Park	2022-9026	All	434.44
3	56504	ALLOWAY ENV. TESTING SERVICE	Analysis: Mercury	2022-9027	Sewer	1,370.00
4	56505	ALL-PHASE ELECTRIC SUPPLY CO	Surge Prot Dev, Imma MA Module 277V	2022-9022	Sewer	1,308.00
5	56506	AMERICAN ELECTRIC POWER	Electric April	2022-5001	All	13,522.17
6	56507	APA, INC.	Rotork IQ19/IB5 for retrofit of SG14, Totork IQ 19	2022-9020	Sewer	13,300.00
7	56508	BONDED CHEMICALS INC	1050.lb Chlorine, 2320LB Ferric Chloride Solution,	2022-9016	Water	4,915.30
8	56509	BRUNK, MICHELE L	April Janitorial Services Muni Bldgs	2022-5020	All	233.10
9	56510	CHOICE ONE ENGINEERING CORP.	Grandview Blvd Engineering, survey, general SWPP,	2022-5011	Street	23,862.50
10	56511	COMMUNITY MARKET	Water and snacks for special meeting for grandview	2022-9011	General	29.88
11	56512	MICHEAL GIBBS	Clothing Allowance Reimbursement	2022-9003	Sewer	400.00
12	56513	HARDIN COUNTY SHERIFF'S OFFICE	Sandra Hall - Notary	2022-9026	All	32.00
13	56514	JULIAN & GRUBE, INC.	Audit & Accounting Services	2022-9007	All	2,100.00
14	56515	KENTON TIMES	Street Paving Bid Notice	2022-9008	Street	74.88
15	56516	KIESLER POLICE SUPPLY	HST 9MM AMMO, HOLLOW POINT, AMERICAN EAGLE S&W AMM	2022-9040	Police	366.80
16	56517	KENNETH P LAURIA	Resolve various issues, work on new backup plans, resolve camera issues, 3 year UPS warranty extension. Work with Acronis & Malware on issues PW scanner documentation	2022-9043 2022-9045	All	1,872.99
17	56518	LAWFT	Shirts, Pants, Alterations - Fowler		Police	235.79
18	56519	LIFEGUARD STORE	Male & Female lifeguard shorts and swim suits. Whistles & Lanyards	2022-9034	Pool	741.65
19	56520	LT DISTRIBUTING	Gas & Diesel	2022-9012	All	4,626.45
20	56521	NORTH CENTRAL LABORATORIES	Kimwipes 4 1/2" X 8 1/2"	2022-9018	Water	45.91
21	56522	ONU/LSO PATRIOTIC POPS CONCERT	Donation to Patriotic Pops Concert	2022-5037	Admin	1,500.00
22	56523	OTCO	Water & WW Training Epley 4.26-4.27	2022-5032	Sewer	340.00
23	56524	PATTERSON POOLS LLC	Replacement Motor for Splash Pad, Replacement seal	2022-5049	Pool	1,348.47
24	56525	PHENOVA	Residual Chlorine, pH,	2022-9021	Sewer	318.90
25	56526	REPUBLIC SERVICES #388	Disposal Recycling 4/14, Liner 04/14, Pick up serv	2022-9033	Sewer	1,205.32
26	56527	SPECK SALES, INC	Set of Tires 2017 Ford	2022-9004	Police	525.60
27	56528	STAPLES BUSINESS ADVANTAGE	3 Boxes of timecards, 1pk of canned air	2022-9009	All	44.39
28	56529	TREAS. STATE OF OHIO-AUDITOR	IPA Quality Review- 35C48HARD-F1121	2022-9007	All	254.20
29	EFT	VISA	Google Suite, Tree City Awards Luncheon, Cleaning Supplies, First Aid Supplies, Marking Paint, Ink Cartridges, Computer monitors, backlit keyboard, Digital Clock, Timekeeping - Pool	2022-9009 2022-9044 2022-9047 2022-9048	All	2,309.78
				Total Expenditures		\$78,073.52
VILLAGE OF ADA						
CLAIMS VOUCHER - 2022-9B						
5/3/2022						
Pay #10	5/13/2022					
Pay Period 4/24/2022 - 5/7/2022						
		Regular Salaries		42,791.81		
		Overtime		1,662.04		
		Total Salaries		44,453.85		
		Village Share:				
		Medicare		614.70		
		FICA		-		
		OPERS		3,790.98		
		OP&F		3,063.23		
				Total Payroll		51,922.76

Village of Ada

Statement of Cash from Revenue and Expense

From: 1/1/2022 to 4/30/2022

Funds: 101 to 706

Include Inactive Accounts: No

Fund	Description	Beginning	Net Revenue	Net Expense	Unexpended	Encumbrance	Ending	Message
		Balance	YTD	YTD	Balance	YTD	Balance	
101	GENERAL FUND	\$3,280,645.83	\$595,220.51	\$677,000.01	\$3,198,866.33	\$543,716.94	\$2,655,149.39	
201	STREET FUND	\$655,950.03	\$122,467.65	\$91,246.25	\$687,171.43	\$112,858.78	\$574,312.65	
202	HIGHWAY FUND	\$75,871.93	\$3,540.41	\$116.30	\$79,296.04	\$883.70	\$78,412.34	
203	PERMISSIVE MOTOR VEHICLE FUND	\$392,683.47	\$8,065.66	\$0.00	\$400,749.13	\$0.00	\$400,749.13	
207	CARES FUND	\$382.90	\$0.00	\$0.00	\$382.90	\$0.00	\$382.90	
208	ARPA FUND	\$290,369.94	\$1,159.22	\$0.00	\$291,529.16	\$0.00	\$291,529.16	
240	SPECIAL ASSESSMNT - STREET LIGHTS	\$89,414.17	\$39,853.17	\$15,212.19	\$114,055.15	\$24,833.85	\$89,221.30	
250	POOL FUND	\$582,841.43	\$51,352.44	\$69,954.12	\$564,239.75	\$75,591.42	\$488,648.33	
301	CAPITAL PROJECTS FUND	\$742,288.78	\$0.00	\$65,375.00	\$676,913.78	\$74,625.00	\$602,288.78	
302	WWTP CONSTRUCTION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
303	CHALLENGE ELECTRIC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
350	BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
405	POOL DEBT SERVICE FUND	\$9,467.00	\$58,000.00	\$0.00	\$67,467.00	\$57,615.00	\$9,852.00	
450	G. O DEBT FUND	\$118,402.06	\$230,217.24	\$0.00	\$348,619.30	\$179,854.24	\$168,765.06	
501	WATER FUND	\$860,430.61	\$237,775.16	\$251,847.47	\$848,358.30	\$262,266.99	\$584,091.31	
504	UTILITY DEPOSIT FUND	\$118,515.00	\$6,800.00	\$7,900.00	\$117,415.00	\$0.00	\$117,415.00	
510	WATER CAPITAL IMPROVEMENT FUND	\$744,126.45	\$75,000.00	\$0.00	\$819,126.45	\$240,300.00	\$578,826.45	
515	WATER DEBT RETIREMENT FUND	\$467,104.42	\$30,205.65	\$0.00	\$497,310.07	\$63,075.76	\$434,234.31	
530	SEWER FUND	\$1,677,191.70	\$272,313.03	\$448,518.53	\$1,500,986.20	\$319,511.21	\$1,181,474.99	
535	SEWER CAPITAL IMPROVEMENT FUND	\$915,455.99	\$67,880.35	\$0.00	\$983,336.34	\$0.00	\$983,336.34	
540	SEWER DEBT RETIREMENT FUND	\$585,088.83	\$436,317.31	\$0.00	\$1,021,406.14	\$845,000.14	\$176,406.00	
560	STORM SEWER FUND	\$1,072,058.91	\$100,793.08	\$260,684.41	\$912,167.58	\$0.00	\$912,167.58	
565	STORM SEWER DEBT FUND	\$105,576.09	\$120,000.00	\$0.00	\$225,576.09	\$120,074.80	\$105,501.29	
570	REFUSE FUND	\$66,030.91	\$241,621.42	\$74,162.20	\$233,490.13	\$191,737.80	\$41,752.33	
601	POLICE PROBATIONARY CLOTHING PYMTS	\$500.00	\$580.00	\$0.00	\$1,080.00	\$0.00	\$1,080.00	
701	UNCLAIMED FUND	\$3,254.52	\$0.00	\$0.00	\$3,254.52	\$0.00	\$3,254.52	
702	FIRE DAMAGE FUND	\$1,983.50	\$0.00	\$0.00	\$1,983.50	\$0.00	\$1,983.50	
705	MYER BOND FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
706	CHALLENGE ELECTRIC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Grand Total:		\$12,855,634.47	\$2,699,162.30	\$1,962,016.48	\$13,592,780.29	\$3,111,945.63	\$10,480,834.66	

Village of Ada Bank Report

Banks: 5/3 to STOHHEALTH

As Of: 1/1/2022 to 4/30/2022

Include Inactive Bank Accounts: No

Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.
LIBERTY NATIONAL BANK CDARS PROGR	\$4,693,160.11	\$594.33	\$4,693.22	\$0.00	\$0.00	(\$3,060,881.36)	\$1,636,971.97
LIBERTY NATIONAL BANK	\$6,144,276.95	\$364,006.08	\$1,783,822.73	\$346,644.74	\$1,050,554.00	(\$1,939,118.64)	\$6,938,427.04
Liberty Payroll Bank	\$18,197.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,197.41
REDTREE INVESTMENT GROUP	\$0.00	(\$412.40)	(\$816.13)	\$0.00	\$0.00	\$5,000,000.00	\$4,999,183.87
STAR OHIO BANK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:	\$12,855,634.47	\$364,188.01	\$1,787,699.82	\$346,644.74	\$1,050,554.00	\$0.00	\$13,592,780.29