

Village of Ada Regular Council Meeting
October 19, 2021
6:30 PM
Village Hall Council Chambers

Call to Order Mayor Dave Retterer

Pledge of Allegiance

Roll Call

Approval of Minutes - Regular Meeting on October 5, 2021

Transfers None

Pay Ordinances

2021-20A \$29,248.26

2021-20B \$48,914.36

Open Floor to Public

Mayor's Comments

Resolutions: 2021-19 October 19,2021
A Resolution Accepting the Bid of M&A Coatings as the Lowest and Best Bid for the 300,000 Gallon Water Tower Rehabilitation as part of the Ada Water Plant Automation and 300K Water Tower Rehabilitation Project.

Ordinances:

Old Business:

New Business: Chief Harnishfeger requests to Contract with the Chiefs Association for a Promotional Assessment of Police Officers to Promote a Qualified Candidate to Sergeant.

Committee Reports:

Safety, Mr. Oestreich:

Personnel, Mr. Simmons:

Streets, Ms. Coressel:

Finance, Mr. Ristau:

Buildings and Grounds, Mr. Keiser:

Utilities, Ms. Mason:

Fiscal Officer's Report: Patty Navin: Income Tax Receipts

Police Chief's Report: Michael Harnishfeger:

Zoning Inspector's Report: Michael Harnishfeger

Village Administrator's Report: Jamie Hall

Legal Counsel's Report: Jane Napier

Any Other Village Business

Adjournment 1st: _____ 2nd: _____ Vote: Yes _____ No _____ Time: _____

2021 Meetings and Events:

Date	Event	Time	Location
Oct 5, 2021	Regular Council Meeting	6:30 pm	Village Hall
Oct 5, 2021	Finance Committee Mtg	Following City Council Mtg	
Oct 18, 2021	Ada-Liberty Jt Ambulance Dist.	5:30 pm	530 N. Gilbert St., Ada, OH
Oct 19, 2021	Regular Council Meeting	6:30 pm	Village Hall
Oct 29, 2021	Tree Commission Meeting	12:00pm	Depot
Nov 2, 2021	Regular Council Meeting	6:30 pm	Village Hall

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CALL TO ORDER: Mayor Dave Retterer called the meeting to order at 6:30 pm.
Pledge of Allegiance was recited by all.

ROLL CALL: Council Members Ms. Coressel, Mr. Keiser, Ms. Mason Mr. Oestreich, Mr. Simmons and Mr. Ristau were present on roll call.

OTHER VILLAGE OFFICIALS PRESENT: Village Administrator Jamie Hall, Fiscal Officer Patty Navin, Village Solicitor Jane Napier, and Administrative Assistant Michele Brunk.

OTHERS PRESENT: Tim Thomas, Kenton Times, Paula Scott, The Ada Icon, and Tim Striker, Hardin County Commissioner.

APPROVAL OF MINUTES from Regular Council Meeting on September 21st, 2021:

1st: Mr. Oestreich 2nd: Mr. Keiser

Discussion: None

Roll call: Five ayes, with Mr. Keiser, Ms. Mason, Mr. Oestreich, Mr. Ristau, and Mr. Simmons. Ms. Coressel abstained. Motion carried.

PAY ORDINANCES:

2021-19A, in the amount of \$72,075.39 was presented for discussion.

1st: Mr. Simmons 2nd: Ms. Coressel

Discussion: None

Roll call: Six ayes, with Ms. Mason, Mr. Oestreich, Mr. Ristau, Mr. Simmons, Ms. Coressel and Mr. Keiser all voting aye. Motion Carried

2021-19 B in the amount of \$54,265.09 was presented for discussion.

1st: Mr. Ristau 2nd: Ms. Mason

Discussion: None

Roll call: Six ayes, with Mr. Oestreich, Mr. Ristau, Mr. Simmons, Ms. Coressel and Mr. Keiser voting aye. Motion carried.

OPEN FLOOR TO PUBLIC: The new owner of the Ada and Bluffton, Icon, Paula Scott, introduced herself.

MAYOR'S COMMENTS: Mayor Retterer noted that Trick or Treat will be held October 28, 2021, from 5:30p.m. to 7:30p.m.

RESOLUTIONS:

2021-17 A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor

1st: Ms. Coressel 2nd: Mr. Oestreich

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Discussion: None

Roll Call: Six ayes, with Mr. Ristau, Mr. Simmons, Ms. Coressel, Mr. Keiser, Ms. Mason, and Mr. Oestreich, voting aye. Motion Carried

2021-18 A Resolution Accepting the Bid of Woolace Electric Corporation as the Lowest and Best Bid for the Ada Water Plant's Generator Automatic Transfer System (ATS) and Supervisory Control and Data Acquisition System (SCADA) as Part of the Ada Water Plant Automation and 300K Water Tower Rehabilitation Project.

1st: Mr. Simmons 2nd: Mr. Oestreich

Discussion: None

Roll Call: Six ayes, with Mr. Simmons, Ms. Coressel, Mr. Keiser, Ms. Mason, and Mr. Oestreich and Mr. Ristau voting aye. Motion Carried

2021-19 A Resolution Accepting the Bid of L&T Painting as the Lowest and Best Bid for the 300,000 Gallon Water Tower Rehabilitation as part of the Ada Water Plant Automation and 300K Water Tower Rehabilitation Project was withdrawn.

ORDINANCES:

2021-02 An Ordinance to Provide a Refuse Collection System and Regulate Solid Waste and Recycling Disposal within the Village of Ada Ohio. (Third Reading)

1st: Mr. Keiser 2nd: Mr. Oestreich

Discussion: None

Roll Call: Six Ayes, with Ms. Coressel, Mr. Keiser, Ms. Mason, Mr. Oestreich, Mr. Ristau, and Mr. Simmons voting aye. Motion carried.

2021-03 An Ordinance Approving the Recodification, Editing and Inclusion of certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances of Ada, Ohio. (Third Reading)

1st: Mr. Oestreich 2nd: Mr. Simmons

Discussion: None

Roll Call: Six ayes, with Mr. Keiser, Ms. Mason, Mr. Oestreich, Mr. Ristau, and Mr. Simmons and Ms. Coressel voting aye. Motion carried.

OLD BUSINESS:

Chief Harnishfeger recommended that Aaron Crawford be assigned as a certified Firearms Instructor and receive the \$0.35 pay differential as per Ordinance 139.02

1st. Mr. Oestreich 2nd. Mr. Ristau

Discussion: Ms. Navin inquired as to what date the pay differential should go into effect, and it was agreed upon that it should start with this most recent pay period starting on September 26, 2021

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Roll Call: Six ayes, with Ms. Mason, Mr. Oestreich, Mr. Ristau, Mr. Simmons, Ms. Coressel, and Mr. Keiser voting aye. Motion carried.

NEW BUSINESS: None

COMMITTEE REPORTS:

SAFETY: Mr. Oestreich: No meeting, no report.

PERSONNEL: Mr. Simmons informed the Council that he will be meeting with Wes Davis wife Chris, to return his personal belongings. Mr. Simmons also had breakfast with pool manger Ashley Sumner to see what went well and what didn't go well this season and he will be sharing this information in the regular personnel meeting.

Motion: To enter Executive Session pursuant to ORC 121.22(G) (1), terms of employment after any other Village Business on the agenda.

1st. Mr. Simmons 2nd. Ms. Coressel

Discussion: None

Roll Call: Six ayes, with Mr. Oestreich, Mr. Ristau, Mr. Simmons, Ms. Coressel, Mr. Keiser and Ms. Mason voting aye. Motion carried.

STREETS: Ms. Coressel: No meeting, no report

FINANCE: Mr. Ristau: No meeting, no report. Finance Committee will be meeting this evening.

Motion: To extend Executive Session pursuant to ORC 121.22(G) (1), terms of employment after any other Village Business on the agenda.

1st. Mr. Simmons 2nd. Mr., Ristau

Discussion: None

Roll Call: Six ayes, with Mr. Oestreich, Mr. Ristau, Mr. Simmons, Ms. Coressel, Mr. Keiser and Ms. Mason voting aye. Motion carried.

BUILDINGS & GROUNDS: Mr. Keiser: no meeting, no report. Mr. Keiser did remind Council of the Tree Commission meeting Friday, October 29th, at 12p.m. at the Depot. Mr. Keiser said the Tree Commission has purchased \$1,000 worth of trees at a great price and have selected various sites for the trees to be planted. November 8th will be tree trimming day and will need to get students lined up for that.

UTILITIES: No meeting, no report. Ms. Mason noted approval of a water and sewer bill adjustment request: Abby Barnes at 311 Ream St., in the amount of \$319.15.

FISCAL OFFICER'S REPORT: Ms. Navin presented Council with two Liquor Control requests one for the Regal Beagle and one for Speedway gas station doing business as Rich

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Oil. Both establishments have had a change in ownership and the state of Ohio wanted to know if we would like to hold a hearing regarding their liquor license. Council agreed there would be no reason to need a hearing.

Ms. Navin informed Council that the Regional Income Tax Authority (RITA) would be mailing out 648 letters to people who have not filed income tax returns. The letter covers tax years 2017-2019.

\$3.5M in CDARS came due this month however earning the same .2% interest that the money market account is earning. Instead of tying up the money for an entire year with CDARS it will be held in the Money Market Account.

POLICE CHIEF'S REPORT: Chief Harnishfeger gave the following report:

1. UNO homecoming and parade were last weekend. There were several parties broken up which allowed officers to educate some party goers.
2. The Ada Police Department recently completed a 4-week Citizens Police Academy presented by Patrol Officer Penny Keller-Clark which included children with disabilities.

ZONING INSPECTOR'S REPORT: No Report

VILLAGE ADMINISTRATOR'S REPORT: Mr. Hall gave the following report:

1. Mr. Hall presented Council with a proclamation stating that the Village of Ada still falls within the requirements of remaining a Village. There was a total of 5,334 residents reported with 1,605 of those residents being students that were subtracted from the total population. There are currently only 2 other municipalities that are considered a Village, which are Granville, Ohio and Grafton, Ohio. Ms. Napier mentioned that the proclamation was delayed because one other village took awhile to complete their report.
2. Leaf Pick up will begin on October 29, 2021, there will be a flyer going out in the bills this month.

LEGAL COUNSEL'S REPORT: Ms. Napier: No report

ANY OTHER VILLAGE BUSINESS: Ms. Mason requested planting a tree in the memory of Wes Davis. Mr. Keiser will have one of the newly purchased trees designated for this.

Mr. Keiser noted that the Town and Gown committee has met and will be awarding a 2020 & 2021 Distinguished Citizen Award. A dinner will not be held. Nominations are being accepted.

EXECUTIVE SESSION: Council entered Executive session at 7:06pm and returned to open session at 7:46pm. No action was taken.

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ADJOURNMENT:

1st: Ms. Coressel

2nd: Ms. Mason

Roll call: Six ayes, with Mr. Keiser, Ms. Mason, Mr. Oestreich, Mr. Ristau, and Mr. Simmons voting aye. Motion carried.

Time: 8:00 pm

Date Passed:

Attest: _____
Fiscal Officer

Mayor

VILLAGE OF ADA						
PAY ORDINANCE 2021-#20A						
10/19/2021						
ITEM	CHECK #	VENDOR	DESCRIPTION	PO #	DEPT	AMOUNT
1	55966	A.E. DAVID COMPANY	Crawford - Shirt, Jacket		Police	254.95
2	55967	ADA TOWN & GOWN ASSOC	2021 Dues	20219013	Admin	100.00
3	55968	HOWARD BRIAN	2-in Hitch	20219024	Water	16.99
4	55969	AIRGAS USA, LLC	CO2 Tank Rental	20210020	Water	700.00
5	55970	AMERICAN ELECTRIC POWER	Electric	20210001	All	6,309.35
6	55971	CENTURY LINK	Telephone	20219015	All	425.25
7	55972	CMI, INC	Breathalyzer mouthpieces	20210213	Police	125.22
8	55973	CORE & MAIN LP	Water Meters (7)	20219024	Water	2,888.22
9	55974	CRAWFORD, AARON	Conference Hotel Reimb	20210216	Police	341.62
10	55975	GALLS LLC	Iten -Tshirts, Boots (Clothing Allowance)	20219002	Police	193.72
11	55976	GIBBS, MICHEAL	Shirts, pants(Clothing Allowance)	20219003	Sewer	400.00
12	55977	GFOA	GFOA Govt Accounting Update	20210217	Finance	135.00
13	55978	GRAINGER INC	Digital Clamp, LQD Conn, Knee Pads	20219022	Sewer	126.59
14	55979	HUGHES BODY SHOP, INC.	F-450 replace wheel opening & back fender cover	20219004	Street	441.24
15	55980	KENTON TIMES	Hydrant Flushing Notice	20219008	Water	7.68
16	55981	LAURIA, KENNETH P.	Technology Consulting 2021- Sept	20210070	All	1,656.25
17	55982	LIPPINCOTT PLUMBING & HEATING	Winterize Pool Heater	20210207	Pool	181.25
18	55983	LT DISTRIBUTING	Gas, Diesel	20219012	All	2,582.75
19	55984	MALWAREBYTES INC	Annual malware detection (per device)		All	2,024.77
20	55985	MASI LABORATORIES	Sample, Coliform	20219025	Water	63.00
21	55986	MILLER'S TEXTILES	Mats Cleaning & Exchange	20210014	Muni Bldg	133.47
22	55987	NORTH CENTRAL LABORATORIES	Sulfuric Acid, Fluoride, Electrode Storage	20219018	Water	246.15
23	55988	OFFICE DEPOT	Toner (4) Black; 3 Colors	20219009	Police	690.23
24	55989	OHIO TRANSMISSION LLC	(3) Pump Repairs S/N1520024, 1520046,1520186	20219020	Sewer	932.00
25	55990	REPUBLIC SERVICES #388	Sludge Hauling 20 CU Yard	20210015	Sewer	638.15
26	55991	STAPLES BUSINESS ADVANTAGE	Desk Calendars, Masks, Paper, Tissues	20219009	All	296.57
27	55992	TREASURER OF STATE OF OHIO	Proj#190052 SR Paving 2018		Street	3,306.03
28	55993	TRI-STATE TOOL & HOIST	Pendant Handle	20219020	Sewer	309.67
29	55994	TYLER TECHNOLOGIES, INC	MyCivic Citizen Eng App - Implementation	20210171	All	1,500.00
30	55995	VISA	Help Systems - Intermapper Server, Investigators Meal, Arborist Tree training, Oil Change -2013 F-150, Google Suite Monthly fee	20219026, 20219004, 20210211, 20210208	All	948.39
31	EFT	WATCH TV	Telephone Service	20219015	All	522.94
32	EFT	Columbia Gas	Natural Gas	20210002	All	750.81
Total Expenditures						29,248.26

		VILLAGE OF ADA			
		PAY ORDINANCE 2021-#20B			
		10/19/2021			
Pay #21	10/15/2021				
Pay Period 9/26-10/09/2021					
		Regular Salaries	40,048.07		
		Overtime	1,817.58		
		Total Salaries	41,865.65		
		Village Share:			
		Medicare	584.71		
		FICA	0		
		OPERS	3,595.92		
		OP&F	2,868.08		
		Total Payroll	48,914.36		

RESOLUTION #2021-19

A RESOLUTION ACCEPTING THE BID OF M&A COATINGS AS THE LOWEST AND BEST BID FOR THE 300,000 GALLON WATER TOWER REHABILITATION AS PART OF THE ADA WATER PLANT AUTOMATION AND 300K WATER TOWER REHABILITATION PROJECT.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF ADA, OHIO:

SECTION 1. The base bid of M&A Coatings of Eighty-Four, PA for the Ada 300K Water Tower Rehabilitation as part of the Ada Water Plant Automation and 300K Water Tower Rehabilitation Project, in the amount of \$109,500.00 is hereby accepted, with said acceptance being contingent upon all state approvals obtained within the time allowed, including Ohio Public Works Commission approval.

SECTION 2. This Resolution shall go into effect from and after the earliest period allowed by law.

PASSED: _____

MAYOR

ATTEST:

FISCAL OFFICER



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

1104 Third Ave.
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

October 11, 2021

Village of Ada
115 W. Buckeye Avenue
Ada, OH 45810

Attn: Jamie Hall

Re: 300,000 Gallon Spheroid Water Tower Project- Recommendation for Award

Dear Mr. Hall:

Dixon Engineering has reviewed the bids for the Village of Ada's 300,000-gallon spheroid elevated water storage tank rehabilitation project and recommends awarding the project to the lowest bidder, M&A Coatings of Eighty Four, PA for the bid amount of \$109,500 . M&A Coatings has submitted all the required pre-qualification paperwork for the project.

After review, the low bidder for the project, M&A Coatings experience on tower rehab projects was mostly as a sub-contractor. However, based on the scope of work for this project they should be capable of completing the work as specified.

Enclosed find a copy of the Notice of Award for the bid. After Village review, please sign and forward three copies of the selected notice to the contractor for signature. The contractor is to return one copy to the Village of Ada, forward a copy to our office, and retain a copy for his files. Also, please remind the contractor he then has ten days to forward to our office the required bonds and certificate(s) of insurance for inclusion in the Contract Documents.

If you have any questions or concerns, please call me at (260) 740-1360.

FOR DIXON ENGINEERING, INC.,

Jim Clevenger
Project Manager

Enclosures

**Members: Society of Protective Coatings • American Water Works Association
Consulting Engineers Council**



ADA POLICE DEPARTMENT

115 West Buckeye Avenue
Ada, Ohio 45810-1202
Phone 419-634-0010
Fax 419-634-9570

Michael A. Harnishfeger, CLEE
Chief of Police

Sgt. George Schlub
2020 Employee of the Year



October 14, 2021

Mayor Retterer
Members of Council
Village of Ada, Ohio

Ladies and Gentlemen,

As you know, my department has been short two sergeants since the resignations of Sgt. Purdy and Sgt. Deckling, leaving me with one sergeant, Sgt. Schlub.

It is my intention to promote one or two patrol officers to the sergeant's position after the first of the year, as council will approve. Patty and I have budgeted based on my intentions.

In order to promote the best qualified candidate(s) for the position(s) I have reached out to the Ohio Association of Chiefs of Police to contract for a promotional assessment center. The chief's association has a long history of offering promotional assessments with on-sight assessors.

The assessment consists of written exams, interviews, work product review and organizational/leadership reviews.

The cost of the assessment is \$5,500 for the ranking of up to 6 candidates for the position. In other words, whether we promote one or two officers, the cost will be the same. Again, Patty and I have budgeted for this assessment.

The reason for my early communication with you is to ask your consideration to contract with the chief's association as there are some pre-assessment steps that need to be taken prior to the actual assessments, including signing a contract with the association and a pre-meeting with the lead assessor.

I ask for your consideration in this request.

Respectfully,

Michael Harnishfeger, CLEE
Chief of Police

A G.R.E.A.T. Agency
Gaining and Growing, Respect, Engagement, Accountability and Trust

VILLAGE OF ADA
INCOME TAX RECEIPTS

Received	2021	% Chg 2021 v 2020	2020	% Chg 2020 v 2019	2019	% Chg 2019 v 2018	2018	% Chg 2018 v 2017	2017
January	General Safety Pool	88,456.14 44,228.07 13,268.42	110,273.16 55,136.58 16,540.98		98,778.40 49,389.20 14,816.76		92,834.55 46,417.28 13,925.18		103,269.73 51,634.87 15,490.46
February	General Safety Pool	69,487.01 34,743.50 10,423.05	88,383.96 44,191.98 13,257.60	-19.78%	83,250.76 41,625.38 12,487.61	6.40%	85,823.78 42,911.89 12,873.57	-10.10%	97,239.28 46,619.64 14,585.89
March	General Safety Pool	81,520.21 40,760.10 12,228.03	84,305.45 42,152.73 12,618.41	-21.38%	89,316.77 44,658.38 13,397.52	-3.00%	79,640.24 39,820.12 11,946.04	-11.74%	91,943.75 40,971.87 12,291.56
April	General Safety Pool	91,612.87 45,806.43 13,741.93	79,276.11 39,638.05 11,890.18	-3.28%	93,621.53 46,810.76 14,043.23	12.15%	88,441.07 44,220.53 13,286.16	-9.50%	81,729.65 40,864.83 12,259.45
May	General Safety Pool	112,247.98 56,123.99 16,837.18	68,243.92 34,121.95 10,181.82	15.56%	136,468.83 68,234.42 20,470.33	5.86%	137,234.08 69,617.04 20,585.11	8.21%	148,781.21 74,390.61 22,317.18
June	General Safety Pool	102,189.31 51,099.66 15,329.90	80,630.62 40,315.31 12,090.90	64.56%	107,865.64 53,932.82 16,179.85	-0.56%	98,988.48 49,494.24 14,848.27	-7.76%	127,442.45 63,721.22 19,116.37
July	General Safety Pool	106,342.44 53,171.22 15,951.37	95,512.40 47,516.19 14,326.85	26.75%	94,306.77 47,153.38 14,146.02	8.97%	94,292.53 47,146.26 14,143.88	-22.33%	80,951.96 40,475.98 12,412.79
Aug	General Safety Pool	100,060.09 50,030.05 15,009.02	147,872.07 73,936.03 22,180.82	11.51%	88,532.28 44,268.14 14,755.38	0.02%	92,446.68 46,223.34 13,867.00	16.24%	59,827.94 29,913.97 8,974.19
September	General Safety Pool	85,922.94 42,961.47 12,888.45	37,129.62 18,564.82 5,569.44	-32.33%	90,208.21 45,104.11 13,531.23	-3.27%	91,009.44 45,504.72 13,651.42	54.52%	119,100.56 59,550.28 17,865.08
October	General Safety Pool	94,679.59 47,339.79 14,201.93	114,776.87 57,388.45 17,216.53	131.41%	130,669.65 65,334.92 19,600.48	-0.88%	98,184.85 49,092.43 14,727.73	-23.59%	79,514.40 39,757.20 11,927.16
November	General Safety Pool	156,221.31	141,772.86	-17.51%	189,381.85	33.09%	162,005.01	23.48%	90,886.57 45,433.28 13,629.98
December	General Safety Pool	151,000.00	151,000.00	17.48%	128,527.43	-11.01%	144,422.24	-3.67%	90,942.53 45,471.26 13,641.38
Year to Date	1,538,672.14	Chg fr 2020	1,495,239.80	2.90%	1,38,864.68	3.85%	1,33,713.67	-10.89%	150,055.17
Annual Total	1,538,672.14	Chg fr 2019	1,495,239.80	-8.03%	1,672,988.76	5.74%	1,582,177.91	-2.75%	1,626,941.53
			1,781,593.26	-8.18%	1,940,350.87	4.30%	1,860,313.82	-3.46%	1,926,926.53